

Himachal Pradesh Forest Department

Inspection Procedure for obtaining NOC in respect of HP Land Preservation Act 1972, Non Forest Govt Land, Forest Lands diverted under FCA 1980 for felling of trees:

1. DFO will examine the application filed online by the applicant on Forest Online Tree Felling Permission (FOTFP) software.
2. After careful examination, if all the details along with documents are found satisfactory, the Circle / Divisional Officer will forward the application to the concerned Range officer (RO) for inspection of the site.
3. Range Officer along with Block/ Beat Officer/ In-Charge will inspect the site where tree felling is required to be done by the applicant. Range Officer will make sure that the particular site will be inspected by himself/ herself/ Block/ Beat/ In-Charge as deemed fit.
4. After inspecting the site by the concerned Range Officer, will submit the inspection report to the concerned Divisional Forest Officer on line within 48 hours of the inspection as Mandated Vide PCCF (HoFF) Office order No. 47 dated 10.06.2016.
5. Concerned DFO will check the inspection report and if found satisfactory, will forward it to the Concerned Circle Officer on line for approval if not within his purview or else will approve and upload the approval on line.
6. Circle Officer will check all the details of inspection report submitted by DFO & RO and will approve the application accordingly and will return back to DFO/RO.
7. Provided further that for the purposes of felling, the trees coming under the category of conifers (except Chil), shall be categorised as High Risk and shall be inspected before according felling permission by an officer not below the rank of Asst. Conservator of Forests, or DFO. Similarly, Chil and all other spp. of Broad leaved trees (except Ban/ Oak, Sal) Shall be categorised as low risk and shall be inspected by an officer not below the rank of Range officer)
8. Provided further that the inspection of the trees to be felled shall be carried out within 7 days of the receipt of complete application on line by the competent authority and report shall be uploaded within 24 hours and permission shall be granted within 15 days from the date of receipt of application.

Check list for conducting inspection for tree NOC:

The following documents will be examined in detail at the time of inspection by the competent authority:

1. Copy of approval received from GoI under FCA 1980 (In case of Forest Land diverted under the provisions of FCA only)
2. Proof of ownership (Land Revenue Papers) in case of Private lands/Non Forest Govt. Lands
3. Demarcation report of the land concerned, where the trees are standing, issued by the competent Revenue Official.
4. Abstract of enumeration list of the tree species wise, class wise
5. Approval of the Government for setting up of the industry/ infrastructure facility on the proposed site.
6. Where Non-Forest Govt. Land is involved, only when the trees are standing sporadically on the land i.e. trees not in a cluster of more than 20-40 at a place.
7. Proof that the industry is set up for public purpose (if the land where it is being set up is as per para 7 (iii) of order dated 10 September 2002 under LPA 1978)
8. Scanned Copy of the Duly signed application of the applicant uploaded on the site.
9. Photo Identity (Aadhaar Card, PAN Card, Ration Card, Driving License, Employee ID Card, Voter ID Card, and any other authentic document as admissible in all Govt. Transactions and issuing by a competent authority etc.)